

To: Members of the Cabinet

Notice of a Meeting of the Cabinet

Monday, 12 December 2011 at 1.00 pm

County Hall, Oxford, OX1 1ND

Joanna Simons

Joanna Simons
Chief Executive

December 2011

Contact Officer:

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Councillors

Membership

Keith R. Mitchell CBE	- <i>Leader of the Council</i>
David Robertson	- <i>Deputy Leader of the Council</i>
Arash Fatemian	- <i>Cabinet Member for Adult Services</i>
Louise Chapman	- <i>Cabinet Member for Children, Education & Families</i>
Jim Couchman	- <i>Cabinet Member for Finance & Property</i>
Lorraine Lindsay-Gale	- <i>Cabinet Member for Growth & Infrastructure</i>
Kieron Mallon	- <i>Cabinet Member for Police & Policy Co-ordination</i>
Mrs J. Heathcoat	- <i>Cabinet Member for Safer & Stronger Communities</i>
Melinda Tilley	- <i>Cabinet Member for Schools Improvement</i>
Rodney Rose	- <i>Cabinet Member for Transport</i>

The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on 20 December 2010 unless called in by that date for review by the appropriate Scrutiny Committee. Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.

Date of next meeting: 20 December 2011

Declarations of Interest

This note briefly summarises the position on interests which you must declare at the meeting. Please refer to the Members' Code of Conduct in Part 9.1 of the Constitution for a fuller description.

The duty to declare ...

You must always declare any "personal interest" in a matter under consideration, i.e. where the matter affects (either positively or negatively):

- (i) any of the financial and other interests which you are required to notify for inclusion in the statutory Register of Members' Interests; or
- (ii) your own well-being or financial position or that of any member of your family or any person with whom you have a close association more than it would affect other people in the County.

Whose interests are included ...

"Member of your family" in (ii) above includes spouses and partners and other relatives' spouses and partners, and extends to the employment and investment interests of relatives and friends and their involvement in other bodies of various descriptions. For a full list of what "relative" covers, please see the Code of Conduct.

When and what to declare ...

The best time to make any declaration is under the agenda item "Declarations of Interest". Under the Code you must declare not later than at the start of the item concerned or (if different) as soon as the interest "becomes apparent".

In making a declaration you must state the nature of the interest.

Taking part if you have an interest ...

Having made a declaration you may still take part in the debate and vote on the matter unless your personal interest is also a "prejudicial" interest.

"Prejudicial" interests ...

A prejudicial interest is one which a member of the public knowing the relevant facts would think so significant as to be likely to affect your judgment of the public interest.

What to do if your interest is prejudicial ...

If you have a prejudicial interest in any matter under consideration, you may remain in the room but only for the purpose of making representations, answering questions or giving evidence relating to the matter under consideration, provided that the public are also allowed to attend the meeting for the same purpose, whether under a statutory right or otherwise.

Exceptions ...

There are a few circumstances where you may regard yourself as not having a prejudicial interest or may participate even though you may have one. These, together with other rules about participation in the case of a prejudicial interest, are set out in paragraphs 10 – 12 of the Code.

Seeking Advice ...

It is your responsibility to decide whether any of these provisions apply to you in particular circumstances, but you may wish to seek the advice of the Monitoring Officer before the meeting.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.

AGENDA

1. Apologies for Absence

2. Declarations of Interest

- guidance note opposite

3. Minutes

To approve the minutes of the meeting held on 15 November 2011 (**CA3** to be circulated separately) and to receive information arising from them.

4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member, and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

5. Petitions and Public Address

Members of the public or individuals representing groups can request to present a petition to or speak on the libraries at this meeting if they give advance notice by 9.00 am on Friday 9 December. However as there is likely to be a great deal of interest it would be helpful if any requests were received by the end of Wednesday 7 December. Requests can be made to the Committee/Contact Officer named on the front of the agenda or through the web site:

<http://www.oxfordshire.gov.uk/cms/content/get-involved-meetings>

Before the meeting, any requests received will be considered by the Chairman of the meeting. If your request is agreed, you will be allowed to speak for no more than five

minutes (three minutes for a petition). This time limit may have to be reduced or you may be asked to group with others making similar points dependent on the number of people wanting to speak. Speakers are expected to keep to the subject, avoid using offensive or abusive language, and to keep to time.

6. Proposals for the Future of the Library Service (Pages 1 - 346)

Cabinet Member: Safer & Stronger Communities

Forward Plan Ref: 2011/172

Contact: Alexandra Bailey, Corporate Performance & Review Manager Tel: (01865) 816384; Karen Warren, Acting County Librarian Tel: (01865) 323580

Report by Director for Social & Community Services.

To consider the report on the outcomes of the public consultation on the future of the library service and agree the way forward.

The same report will have been considered by the Safer & Stronger Communities Scrutiny Committee, and their views will be presented to the meeting by the Chairman of the Scrutiny Committee.

The Cabinet is RECOMMENDED to accept the proposals outlined in this report:

(a) The County Council will fully fund and resource all of the libraries that form part of our comprehensive and efficient library service. These core libraries are:

Abingdon, Banbury, Berinsfield, Bicester, Blackbird Leys, Botley, Carterton, Chipping Norton, Cowley, Didcot, Eynsham, Headington, Henley, Kidlington, Littlemore, Neithrop, Oxford Central, Summertown, Thame, Wallingford, Wantage and Witney

(b) The County Council will continue to provide a fully supported infrastructure (building, ICT, book stock and the installation of self-service facilities) to those libraries which fall outside of our comprehensive and efficient library service. The Council will also work with each of these libraries to establish a Friends Group to enable a shift in the balance of staffing in these libraries towards volunteers over a three-year period.

(1) For Community Plus libraries, this would mean one third volunteers and two thirds paid staff.

These libraries are:

Chinnor, Faringdon, Grove, Wheatley and Woodstock

(2) For Community Libraries this would mean one half volunteers and one half paid staff.

These libraries are:

Adderbury, Bampton, Benson, Burford, Charlbury, Deddington, Goring, Hook Norton, Kennington, North Leigh, Old Marston, Sonning Common, Stonesfield, Watlington, Woodcote and Wychwood

- (c) ***The Council will review the Quantitative Analysis of Service Requirements every four years, or earlier if deemed appropriate.***
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